

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
January 22 - 26, 2018

Tuesday, January 23, 2018

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Beck, Kinzer, Holst, Earnhardt, Knobbe

Facilities & Economic Development

- ___ 2. Authorizing engineer to make necessary road closures and reduced speed limit in work zones. (Item 2)
- ___ 3. Appointment of Weed Commissioner. (Item 3)
- ___ 4. Policy for purchase of Right of Way for 2018. (Item 4)
- ___ 5. Walker Coen Lorentzen presenting plans and specifications for Tremont Renovation Project. Public hearing for this item January 25th at 5:00 during Board Meeting. (Item 5)

Human Resources

- ___ 6. Organizational change in the Health Department to add a Maternal Health Nurse. (Item 6)

Health & Community Services

- ___ 7. Mental Health Region Update- Lori Elam, Mental Health Regional CEO

Other Items of Interest

- ___ 8. Recognizing January as mentoring month - Big Brothers Big Sisters. (Item 8)
- ___ 9. Board appointment - Deputy Medical Examiner. (Item 9)
ADOPTION OF A CONSTRUCTION EVALUATION - MASTER MATRIX.
- ___ 10. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Special Committee of the Whole - 8:30 am
Board Room, 1st Floor, Administrative Center (Immediately following Committee of the Whole)

- ___ 1. Roll Call: Beck, Kinzer, Holst, Earnhardt, Knobbe
- ___ 2. Budget Work Session.
- ___ 3. Other items of interest.

Thursday, January 25, 2018

Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center

Public Hearing

- ___ 1. Public hearing relative to plans and specifications for Tremont Project.

SCOTT COUNTY ENGINEER'S OFFICE

950 E Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 326-8257
E-MAIL - engineer@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com



JON R. BURGSTRUM, P.E.
County Engineer

ANGELA K. KERSTEN, P.E.
Assistant County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: Resolution Authorizing Engineer to Make Necessary Road Closures and
Reduced Speed Limit in Work Zones

DATE: January 25, 2018

Resolution authorizing the County Engineer to make necessary road closures during the 2018 year due to approved construction or maintenance projects on county roads and also any emergency closures as deemed necessary. Other road closures during the 2018 year for activities such as the Quad City Air Show and other community sponsored events will be handled by a separate resolution and are not included in this resolution.

This resolution also authorizes the county engineer to post a reduced speed limit in work zones to ensure the safety of the workers and county employees within the work zones.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 25, 2018

AUTHORIZATION FOR COUNTY ENGINEER TO MAKE NECESSARY ROAD CLOSURES AND POST REDUCED SPEED LIMITS IN WORK ZONES.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

SECTION 1. The Code of Iowa Section 306.41, provides for the temporary closure of County Secondary Roads for various reasons and purposes and that the County Engineer be authorized to close Scott County Secondary Roads during the 2018 calendar year, as necessary, with the actual dates and times of closure to be determined by the County Engineer as follows:

For Construction: Any project as described in the approved "Scott County Secondary Roads Construction and Farm-to-Market Construction Program" and any supplements thereto.

For Maintenance: Any maintenance project or activity requiring the road to be closed.

For Emergencies: For any emergency road closure of any route as deemed necessary by the County Engineer.

SECTION 2. That the County Engineer be authorized to post a reduced speed limit in work zones to ensure the safety of the workers and county employees within the work zones.

SECTION 3. That this resolution shall take effect immediately.

SCOTT COUNTY ENGINEER'S OFFICE

950 E Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com



JON R. BURGSTRUM, P.E.
County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: Appointment of Weed Commissioner

DATE: January 25, 2018

Iowa Code Chapter 317.3 requires the yearly appointment of a Weed Commissioner. A resolution approving the appointment of the Scott County Engineer as the 2018 Weed Commissioner for Scott County.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 25, 2018

APPROVING 2018 APPOINTMENT OF THE SCOTT COUNTY ENGINEER AS THE SCOTT COUNTY WEED COMMISSIONER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

SECTION 1. In compliance with Chapter 317.3 of the Iowa Code,
the Scott County Weed Commissioner shall be the responsibility
of the Scott County Engineer effective immediately.

SECTION 2. This resolution will certify to the Scott County Auditor
and the Secretary of Agriculture that the Scott County
Weed Commissioner is the Scott County Engineer.

SECTION 3. That this resolution shall take effect immediately.

SCOTT COUNTY ENGINEER'S OFFICE

950 E Blackhawk Trail
Eldridge, Iowa 52748

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JON R. BURGSTRUM, P.E.
County Engineer

ANGELA K. KERSTEN, P. E.
Assistant County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Jon Burgstrum, P.E.
County Engineer

SUBJ: Resolution Approving Policy for Purchase of Right of Way 2018

DATE: January 16, 2018

Iowa Code Section 6B.54 requires counties to adopt a policy for the purchase of uncomplicated right-of-way parcels. Scott County occasionally purchases right-of-ways if needed around new bridge or culvert construction. In most cases right-of-way is not needed. In order to determine a fair market value the county assessor has provided a list of land purchases over the past year. We have used this list to evaluate a multiplier to determine the price of land when right-of-way is purchased by the county.

The factor in 2017 for land by easement or deed was 3.94 times the assessed valuation per acre. The 2018 factor will be 3.88 times the assessed valuation per acre.

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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

Policy for Purchase of Right of Way for 2018

January 25, 2018

WHEREAS: The uniform treatment of landowners in right-of-way is of paramount importance, and

WHEREAS: Assurance must be given to the Iowa Department of Transportation that Scott County is in compliance with the provisions of the 1970 Uniform Relocation Assistance and Land Acquisition Policies Act,

NOW, THEREFORE BE IT RESOLVED by the Scott County Board of Supervisors on this twenty-fifth day of January, 2018, that the Scott County Engineer is authorized to purchase the necessary right-of-way for construction and maintenance during the calendar year 2018, using the values computed in accord with the following schedule of allowances:

SCHEDULE I - AGRICULTURAL LAND:

For land by easement or deed: 3.88 times the assessed valuation per acre as it currently exists at the time an offer is made.

SECTION II - RESIDENTIAL, COMMERCIAL OR INDUSTRIAL LAND:

For land by easement or deed, where such land is classified by the assessor as residential, commercial or industrial for zoning purposes - generally the appraisal method will be used.

SECTION III - FEDERALLY FUNDED PROJECTS, FARM-TO-MARKET FUNDED PROJECTS, AND SPECIAL PURCHASES - APPRAISAL METHOD:

This section will only be utilized when the following conditions are determined to exist:

1. Where any buildings or special improvements or appurtenances exist on the parcel being taken.
2. Where there are definable damages to the remaining property.
3. Where federal funds or farm-to-market funds are involved requiring the complete appraisal method.
4. Where the parcel being taken is not representative of the total piece.
5. For properties as noted under Section II.

The County Engineer will seek two or more quotes for the service of an appraiser for the review by the Board of Supervisors prior to employment of an appraiser. The appraisal document will serve as the basis for purchase of the parcel.

SECTION IV - BORROW:

For land disturbed by reason of borrow or backslope: The value shall be based on the price per cubic yard of material taken - (\$0.30/cu.yd.). Agreement will also be made for the restoration of the area disturbed for borrow or backslope, either by removing and replacing 8 inches of top soil or by other appropriate measures, in accordance with Section 314.12, 1995 Code of Iowa. Compensation for crop loss or other land use loss in borrow or backslope areas will be determined based on the rental value for similar land in the area. If crops have been planted, payment

will be made to cover tillage cost, seed cost and fertilizer cost based on the pro-rated actual cost incurred. If the crop is harvested before the area is disturbed there will be no compensation for crop loss.

SECTION V - WATER LINES:

For existing privately owned water lines crossing the roadway: The total cost of any alterations required on the line within the new or existing right-of-way will be at the expense of the County.

SECTION VI - FENCES:

For the relocation of functional fences made necessary by the reconstruction of an existing roadway, a new fence will be allowed for all of the same type as the existing right-of-way fence. Allowances are \$25.00 per rod for woven wire, \$16.00 per rod for barbed wire. If no fence exists, no fence payment will be allowed. The length for payment will be the footage required to fence the new right-of-way. For relocating cross fences to the new right-of-way, the length of fence required to be moved shall be compensated at the rate for the same type of right-of-way fence above. For angle points introduced into the fence line by the design of the roadway, an allowance of \$166.00 for a two-post panel and \$260.00 for a three-post panel will be made.

NOTE: All salvage from the existing fence shall become the property of the property owner. Payment for fencing will be withheld until all existing fence has been removed and cleared from the right-of-way. If the fence or any part thereof is not

removed at the time of construction, it will be removed by Scott County or its contractor and a penalty of \$3.00 per rod assessed and deducted from the fence payment. For the removal of non-functional fences made necessary for the reconstruction of an existing roadway, the County will compensate the owner for his labor and equipment at the following rates:

Woven Wire	-	\$10.00 per rod
Barbed Wire	-	\$ 8.00 per rod

NOTE: All salvage from existing fence shall become the property of the owner. Payment for removal of non-functional fences will be withheld until all existing fences has been removed and cleared from the right-of-way. If fence or any part thereof is not removed at time of construction, it will be removed by Scott County or its contractor and the owner will forfeit any payment tendered for the fence.

DEFINITIONS:

Functional: In good state of repair and capable of containing livestock for which the fence was constructed.

Non-functional: In disrepair and incapable of containing the livestock for which the fence was constructed. Compensation for relocating fences of a type other than those described shall be negotiated.

SECTION VII - TREES AND SHRUBS:

For trees and ornamental shrubs which must be removed from the residence areas: compensation will be made on basis of appraisal by an arborist or by negotiation.

SECTION VIII - INCIDENTAL EXPENSES:

A lump sum of \$50.00 which shall compensate the owner for any out-of-pocket expense incurred as a result of this transaction; i.e., abstracting fees, postage, telephone, etc.

SECTION IX - EASEMENT PRIORITY AGREEMENTS:

Scott County will pay all costs assessed by mortgage holders in executing "Easement Priority Agreements" for the easements obtained under the terms of this policy.

SECTION X:

PASSED AND APPROVED this twenty-fifth day of January, 2018, by the Scott County Board of Supervisors.

SECTION XI: This resolution shall take effect immediately.

Facility & Support Services

600 West Fourth Street

Davenport, Iowa 52801

(563) 326-8738 (Voice)

(563) 328-3245 Fax



~ Our Promise: Professional People, Solving Problems, High Performance

January 5, 2018

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Approval of plans and specifications- Tremont Project

As you are aware, Walker Coen Lorentzen was selected to complete the design process for the Tremont Project. As you may recall, the original intent of the project was to create multifunctional large meeting and training room space in the area that previously housed the Sheriff's patrol division. At budget time last year it was decided that we needed to expand the scope to include revamping space in the old jail annex to house the Auditor's Office new election equipment.

FSS, along with Walker Coen Lorentzen, has worked with the Auditor's office to develop the space in the jail annex bay to accommodate the equipment, equipment testing and set up needs, and election storage needs.

During the planning process it was decided to pause development on the old Sheriff Patrol space as additional needs were identified.

The current plan for this project remodels space in the south bays in the old jail annex for election equipment. It includes upgrading lighting in the bays and the adjoining warehouse space to LED, adds access control and CCTV cameras, relocates the IT equipment room from an existing sprinkler mechanical room and small closet in the old jail into an existing, conditioned, access controlled room. It replaces the HVAC unit that services the bay areas, and incorporates the new HVAC unit into the County's enterprise wide software.

Additionally, the plan calls to demo out existing walls in the old Sheriff Patrol space to prepare it for future use.

Dan Rice of Walker Coen Lorentzen will be at the January 23, 2018 Committee of the Whole for a presentation of the project and to answer any questions the Board may have.

This project requires a public hearing to allow for comments on the plans and specifications; I recommend that the Board set that public hearing for January 25, 2018 at 5:00 p.m. Approval of the plans and specifications will follow on the agenda that same evening.

This project is budgeted in the Capital Improvement Plan.

I will be in attendance at the Committee of the Whole meeting to discuss this project and answer any questions you or the Board may have.

CC: Auditor Roxanna Moritz
Richard Bauer
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 25, 2018

A RESOLUTION APPROVING CONSTRUCTION PLANS AND SPECIFICATIONS FOR
THE TREMONT RENOVATION PROJECT AS PREPARED BY WALKER COEN
LORENTZEN ARCHITECTS.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the plans and specifications as prepared by Walker Coen
Lorentzen Architect for the Tremont renovation project are hereby
approved.

Section 2. This resolution shall take effect immediately.



Scott County Health Department

600 W. 4th Street | Davenport, IA 52801-1030 | P. 563-326-8618 | F. 563-326-8774
health@scottcountyiowa.com | www.scottcountyiowa.com/health

January 12, 2018

To: Mary Thee, Human Resources Director
From: Edward Rivers, Health Director

RE: Increase in FTE of Health Department Grant Funded Position

The Scott County Board of Health was awarded the Maternal, Child, and Adolescent Health Grant from the Iowa Department of Public Health (IDPH) for the project period of October 1, 2016 to September 30, 2020. While the Scott County Health Department has been delivering services as part of the Child Health grant for many years, providing Maternal Health services is a new initiative of the department.

IDPH expects that a number of direct services be delivered as part of the Maternal Health Program. Limited direct services were provided during the first contract period through the department's I-Smile™ Coordinator. After completing a comprehensive Maternal Health Needs Assessment, the department is now ready to move forward with the provision of additional direct services. These services will fill gaps identified by existing service providers and include breastfeeding classes, care coordination, listening visits (a gap filling mental health service until a client can see a mental health provider), and the continuation of dental screening and fluoride varnish.

With the exclusion of the dental services, the above described services must be provided by a registered nurse. As a result, the department is requesting that a .4 FTE Maternal Health Nurse be added to the department's table of organization. The position would be on the Z-schedule that is currently utilized within the department. The annual cost for the position is \$23,886.72 based on an hourly rate of \$24.63 plus \$4.08 per hour for FICA and IPERS. The cost of the position will be covered by the Maternal Health grant funds. In addition, the direct services provided will be billable to Medicaid, which has the potential to generate additional revenue. We understand that maintaining this position is dependent on continued funding from both external sources.

Thank you for your consideration of our request. If you have any questions, please do not hesitate to contact me at extension 3277 or Amy Thoreson at extension 8833.

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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 25, 2018

APPROVING ORGANIZATIONAL CHANGES IN THE HEALTH DEPARTMENT BY ADDING ONE MATERNAL HEALTH Z-SCHEDULE NURSE TO THE TABLE OF ORGANIZATION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Health Department be increased by 0.4 FTE to allow for the addition of a 0.4 FTE grant covered Maternal Health Z-Schedule Nurse (total 0.4 FTE).

Section 2. It is understood that if grant funding is not available this position will be eliminated.

Section 3. This resolution shall take effect immediately.

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 SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 25, 2018

Recognizing January as Mentoring Month

WHEREAS, everyone remembers someone special—a neighbor, teacher, relative, or friend—who broadened our horizons and brought purpose to our lives; and

WHEREAS, these special individuals singled us out and volunteered their time to help us become engaged and stay on the right track to success; and

WHEREAS, research has shown that children engaged in healthy and safe one-to-one mentoring relationships are more likely to graduate high school, avoid incarceration and avoid delinquent behavior; and

WHEREAS, there are a significant number of vulnerable children in our community who need and want a positive role model in their lives; and

WHEREAS, Scott County embraces the concept of engaging volunteers to mentor children of promise in our community.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board of Supervisors does hereby proclaim January 2018 as Mentoring Month in Scott County;
- Section 2. That the Board of Supervisors and encourages all citizens, businesses, public and private agencies and religious and educational institutions to support mentoring and give young people in our community the gift of time and friendship through Big Brothers Big Sisters.
- Section 3. This resolution shall take effect immediately.

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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 25, 2018

APPROVAL OF APPOINTMENT OF DR. RICHARD BLUNK
AS DEPUTY MEDICAL EXAMINER

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the following appointment for an unexpired two (2) year term expiring on December 31, 2018 is hereby approved:

Dr. Richard Blunk, Deputy Medical Examiner.

Section 2. This resolution shall take effect immediately.